



# Queen Eleanor Primary School

**POST TITLE:** CLASS TEACHER

**RESPONSIBLE TO:** HEADTEACHER

## **Job Purpose:**

To ensure the academic, spiritual and physical development of the children in the class.

## **Objectives**

- To ensure pupil entitlement to the National Curriculum in all subjects.
- To continuously raise standards of pupil achievement at all levels
- To foster enjoyment and satisfaction in learning by pupils

The School Teachers' Pay and Conditions Document gives details of the role and professional responsibilities of a school teacher. Within that framework, the Governing Body are seeking to emphasise the following criteria.

## **Key Tasks**

- A. Teaching, learning and the curriculum
  - B. Managing ancillary staff and resources
  - C. Monitoring and Assessment
  - D. Accountable for self development
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- A1 To plan and prepare courses and lessons.
  - A2 To teach the pupils according to their needs including setting and marking of work.
  - A3 To contribute to whole school curriculum development through appropriate staff meetings.
  - A4 To share in the corporate responsibility for the well being and discipline of all pupils.
  - A5 To ensure teaching follows all school policies.
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- B1 To plan and monitor classroom learning support for identified pupils.
  - B2 To plan for and use appropriate resources to ensure progress for all pupils in accordance with MKC financial regulations.

- C1 To establish clear targets for improving and sustaining pupil attainment.
  - C2 To monitor and record progress against targets.
  - C3 To ensure assessment always informs teaching.
  - C4 To report pupil progress to school managers and parents
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- D1 To evaluate and seek to improve own practice as a class teacher.
  - D2 To be responsible for self development

This job description is a guide to the work that you will initially be required to undertake. It may be altered from time to time to meet changing circumstances.